

Workflow

Software by TCSL



Strengthen Internal Controls with **Standardisation** and **Collaboration** when **e-Filing**

Workflow exists to provide Alphatax users with a comprehensive tool to automate certain tax compliance processes. It ensures consistent business procedures, improves productivity within an organisation and facilitates collaboration and information sharing amongst the team.

Workflows can be produced with multiple tasks and steps, they are fully flexible and configurable to your needs. This functionality will improve the efficiency, risk and performance of your processes.

Lessen the pain around **e-Filing** and **Data Collection** with robust controls and standard processes using the Alphatax Workflow function.

The Alphatax Workflow function focuses the management and delivery of key tasks required by tax departments of large organisations, by providing high levels of standardisations and a comprehensive risk management tool.

The need for a structured way to manage your tax compliance exists now, more than ever.

Alphatax Workflow will automate and reduce risk.

No Need to Redesign Computation Preparation Processes

Workflow is designed to work with your existing tax computation process and will integrate seamlessly into your Alphatax Enterprise or Alphatax Hosted Service environments.

Design and Build Tasks Specific to Your Tax Business

The Workflow process begins with the approval of a series of tasks within each business process. All tasks can be assigned according to status and responsibility, so users can manage and clear tasks according to their role. As the process reaches completion, there is complete visibility of all tasks and the task's status. The predefined task list set for the tax process provides high levels of control across the tax business.

Manage Risk and Improve Control

Workflow helps tax departments to mitigate risk and enhance productivity by using Workflow templates. Standard repeatable templates can be added to a tax business process to ensure that a consistent process is delivered across the organisation.

Workflow Dashboard

The dashboard gives the users complete control of the information held within the Workflow process. It can be a personalised, or a group wide summary of Workflow responsibilities. Users can see at a glance all cleared and overdue tasks. The task reminders within the dashboard keep all users in touch with their Workflow responsibilities.

Summary

In summary, you will be partnering with an established supplier whose reputation for software and support exceeds industry standards.



Smarter Working

by TCSL

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For more information or to book a presentation, please contact a member of our new business team.
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